

For Job Seekers:

These days, finding a job can be tough. Assemblyman Frank Skartados would like to share this information to help those in his district searching for new employment. Please keep in mind that we are not responsible for the content of the links below. Feel free to contact the office if you have any suggestions to improve this page or to add additional content.

Times have changed for job searching, and numerous websites are now available that post jobs openings. Below are popular employment search websites:

- <http://newyork.us.jobs/> - The New York State Job Bank
- www.usajobs.gov - The Federal Government's official job site
- <http://www.careeronestop.org/> - CareerOneStop is sponsored by the U. S. Department of Labor Employment and Training Administration

Local newspapers are another great source for job seekers. Job sections can often be found both online and in print, commonly located in the Classifieds Section:

- The Times Herald-Record: <http://www.recordjobs.com/>
- The Poughkeepsie Journal: www.poughkeepsiejournal.com
- The Orange County Post Sentinel: www.ocpostsentinel.com
- The Hudson Valley Press: www.hvpress.net
- The Hudson Valley Times: <http://ulsterpublishing.com/pages/classifieds>
- The Mid Hudson Times: www.timesadmin.startlogic.com/wp/classifieds/
- The Penny Saver: <http://www.pennysaverusa.com/classifieds/job-listings/usa/>

One-Stop Career Centers:

Dutchess County:

Dutchess One-Stop Career Center

233 Main Street
Poughkeepsie, NY 12601

Hours: M-F 8:30 a.m. - 5:00 p.m.

Tel: 845-473-9000

Fax: 845-471-6942

Website: <http://www.dutchessonestop.org/>

Orange County:

Orange County Employment and Training (ETA):

[Click Here for Orange County Employment and Training \(ETA\)](#)

Orange County Employment and Training (ETA) provides resources and services to individuals seeking employment and to businesses looking to build their workforce. One-Stop Career Centers (Orange Works) locations are as follows:

Orange Works Career Center

Fulton Plaza
33 Fulton St., 2nd Floor
Middletown, NY 10940

Hours: M-F: 8:30 a.m. - 4:30 p.m.
Tel: 845-346-1100
Fax: 845-346-1107

Orange Works Career Center

The Maple Building
3 Washington Center, 4th Floor
Newburgh, NY 12550

Hours: M-F: 8:30 a.m. - 4:30 p.m.
Tel: 845-568-5090
Fax: 845-568-5381

Ulster County:

Ulster County One-Stop Center

651 Development Court
Ulster Avenue
Kingston, NY 12401

Hours: M-F: 8:30 a.m. - 4:45 p.m.
Tel: 845-338-4696
Fax: 845-340-3165

Website: <http://www.ulsterworks.com/> or
<http://www.labor.ny.gov/home/>

Civil Service Examinations:

Dutchess County:

[Click Here for Dutchess County Civil Service Examinations](#)

There may be other current job openings that do not require a civil service examination. To inquire about any openings, contact the Dutchess County Department of Human Resources:

[Click Here for Dutchess County Department of Human Resources](#)

Orange County:

[Click Here for Orange County Civil Service Examinations](#)

Please check with the Department of Human Resources Civil Service Exam Unit at 30 Matthews Street, Suite 205, Goshen, New York 10924 or call (845) 291-2707, option 2, for a complete list of all open competitive examinations.

There may be other current job openings that do not require a civil service examination. To inquire about any openings, contact the Orange County Department of Human Resources:

[Click Here for Orange County Department of Human Resources](#)

Ulster County:

[Click Here for Ulster County Civil Service Examinations](#)

There may be other current job openings that do not require a civil service examination. To inquire about any openings, contact the Ulster County Personnel Department:

[Click Here for Ulster County Personnel Department](#)

The above information and more can be found at the [New York State Department of Civil Service Website](#)

Job Seeker Tips:

Do not fall for scams! Be wary of employment agencies, work-from-home companies, multi-level marketing, and net-based business opportunities. Below you will find tips when considering offers for employment from these four categories:

1. Employment Agencies:

You may come across ads from employment agencies that promise wonderful opportunities. While some companies honestly want to help you, others may be more interested in taking your money. Be wary of:

- Promises to get you a job and a guaranteed income
- Up-front fees, even when you are guaranteed a refund if you are dissatisfied
- Employment agencies whose ads read like job ads
- Promotions of "previously undisclosed" government jobs. As mentioned before, all federal jobs are announced to the public at www.usajobs.gov

If you choose to find employment through an employment agency, ask for a copy of the employment agency contract and review it carefully before you paying any money.

You can check with your local consumer protection agency and the Better Business Bureau (BBB) to see whether any complaints have been filed about a company that you may be unsure of.

Local Consumer Protection Agencies:

State Offices:

**New York State Department of State
Division of Consumer Protection**
5 Empire Plaza, Suite 2101
Albany, NY 12223

Tel: 518-474-8583
Toll Free: 1-800-697-1220

Website: www.nysconsumer.gov

Office of the Attorney General – Albany Office
Bureau of Consumer Frauds and Protection
State Capitol
Albany, NY 12224-0341

Tel: 518-474-5481
Toll Free: 1-800-788-9898

Website: www.ag.ny.gov

Regional Offices:

Poughkeepsie Regional Office of the Attorney General
235 Main Street, 3rd Floor
Poughkeepsie, NY 12601-3194

Tel: 845-485-3900
Toll Free: 1-800-771-7755 (Consumer Hotline)

Website: www.ag.ny.gov

County Offices:

Orange County Department of Consumer Affairs
99 Main Street
Goshen, NY 10924

Tel: 845-360-6700

Website: www.co.orange.ny.us

Ulster County Consumer Fraud Bureau
20 Lucas Avenue
Kingston, NY 12401-3708

Tel: 845-340-3260

Website: www.ulstercountyny.gov/consumerfraud

2. Work-At-Home Companies:

Not all work-at-home opportunities deliver on their promises. Here are some questions you might ask a promoter:

- What tasks will I have to perform?
- Will I be paid a salary, or will my pay be based on commission?
- When will I get my first paycheck?
- What is the total cost of the work-at-home program, including supplies, equipment, and membership fees? What will I get for my money?

The answers to these questions will help you decide whether a work-at-home program is right for your circumstances and whether it is a legitimate employment opportunity.

3. Multi-Level Marketing:

While some multi-level marketing plans are legitimate, others may be illegal pyramid schemes. If you are thinking about joining what appears to be a legitimate multi-level marketing plan, take time to learn about the plan:

- What is the company's track record?
- What product does it sell?
- Does it sell products to the public at-large?
- Does it have the evidence to back up the claims it makes about the product?
- How much does it cost to join the plan?
- Are monthly minimum sales required to earn a commission?
- Will you be required to recruit new distributors to earn your commission?

4. Net-Based Business Opportunities:

[The Federal Trade Commission](#) says that many Internet business opportunities are scams that promise more than they can possibly deliver. The companies lure would-be entrepreneurs with false promises of big earning for little effort. Here are some tips to help you find a legitimate opportunity:

- Consider the promotion carefully
- Study the business opportunity's franchise disclosure document
- Get earnings claims in writing and compare them with the experience of previous franchise and business opportunity owners
- Visit previous franchise and business opportunity owners in person, preferably at their places of business
- See whether there have been any complaints with your the local consumer protection agency and Better Business Bureau (BBB)
- If the business opportunity involves selling products from well-known companies, verify the relationship with the legal department of the company whose merchandise you would promote
- Consult an attorney, accountant, or other business advisor before you put any money down or sign any papers
- Take your time. Promoters of fraudulent business opportunities are likely to use high-pressure sales tactics to get you to buy in. If the business opportunity is legitimate, it will still be around when you are ready to decide